

KKCOM

KANE / KENDALL
COUNCIL OF MAYORS

KANE/KENDALL COUNCIL OF MAYORS
41W011 Burlington Road ▪ St. Charles, Illinois 60175
(630) 584-1170



MAYOR JEFFERY SCHIELKE, Council Chairman
PRESIDENT LARRY KELLER, Council Vice-Chairman

THOMAS B. RICKERT, Executive Director
STEVE COFFINBARGAR, Council Director
JAN WARD, Deputy Director
MIKE SULLIVAN, Regional Planning Liaison

Transportation Policy Committee October 14, 2010 Meeting Minutes

Members in attendance:

Tony Speciale, Chairman
Brad Sanderson
Dale Berman
Dan Dinges
Daryl Devick
George Keck
Heather Maieritsch
James Bernahl
Joe Evers
Mike Glock
Noel Basquin
Patsy Smith
Rob Scardino
Scott Marquardt

Director, Public Works
Village Engineer
Village President
Director, Public Works
Asst. Director, Public Works
Ass. Village Engineer
Deputy Village Administrator
Public Works Engr Division Manager
City Engineer
Director, Public Works
City Engineer
Village President
Civil Engineer
Village Engineer

Sugar Grove
EEI/Hampshire
North Aurora
Geneva
Aurora
SEC Group/Oswego
East Dundee
St. Charles
Elgin
North Aurora
Batavia
Campton Hills
Huntley
Carpentersville

Others in attendance:

Amy McSwane
Brian Fairwood
Chuck Kmen
Dave Palia
Donna Copeland Hill
Greg Chismark
Jan Ward
Joseph Heinz
Karen Young
Kevin Stallworth
Marnie Hooghkirk
Mark Smith
Mike Sullivan
Mitch Bright
Peter Strasino
Preston Keefe
P.J. Fitzpatrick
Steve Coffinbargar
Steve Pasinski
Steve Sugg
Todd Hoffman
Tom Talsma
Ylda Capriccioso

Associate
Vice President
Senior Associate
Director of Marketing
Community Planner
Vice President
Deputy Director
Engineer
Assistant Village Engineer
Associate Field Engineer
Area Programmer
Engineer
Planning Liaison
Sales Representative
Project Manager
Transportation Office Leader
Vice President
Council Director
Planning/Design Head
Vice President
Project Manager
Vice President
Associate Planner

HLR Engineering
TranSystems
H.W. Lochner
Planning Communities
NEILAAA
WBK Associates
KKCOM
G.L. Heinz & Associates
Batavia
IDOT
IDOT
Rempe Sharpe
KKCOM
Traffic Control Corp.
Pavia-Marting & Co.
Reynolds, Smith & Hills
WBK Associates
KKCOM
Thomas Engineering
Ciorba Group
Baxter & Woodman
EEI
CMAP

I. Call to Order

Chairman Tony Speciale called the meeting to order at 1:00 p.m. Introductions were made.

II. Approval of Minutes

A motion to approve the meeting minutes from July 15, 2010 was made and passed unanimously.

III. General Business

A. Director / Planning Liaison Update

Stearns Road Bridge Corridor Update

The Stearns Road Corridor is expected to be completed and open for use by mid-December 2010. KDOT has gone to great lengths to make sure that the IPP has stayed open during construction, creating temporary access points and ramps to get the trail users across the open pavement. In order to keep the IPP open in the area of IL 25/Stearns Road/Dunham Road, there are two sets of steps that lead up to and down from IL 25. The construction crew has installed push buttons and walk signals to allow pedestrians and cyclists to safely cross IL 25. Crews have finished the concrete work on the extension of the Stearns Road pedestrian tunnel. More information along with photos and videos of the progress of the project can be found at www.stearnsroad.com.

Call for Projects:

Safe Routes to School Grants

IDOT is accepting applications for the 2010 [Safe Routes to School](#) (SRTS) planning and application cycle. Illinois is expected to award at least \$7 million in SRTS monies throughout the state. The Illinois Safe Routes to School Program supports projects and programs that enable and encourage walking and bicycling to and from school. The program applies to schools serving grades K-8th grade.

In order to participate in the 2010 planning and application cycle, you will be required to submit, and receive approval for, a new or updated [School Travel Plan](#) for your community. School Travel Plans must be submitted by November 12 and funding applications must be submitted by December 15, 2010.

CMAQ is working with the Active Transportation Alliance and TY Lin International to present the [Safe Routes to School \(SRTS\) National Course](#) in eight northeastern Illinois communities. The courses are community-based workshops bringing together schools, local agencies, and communities to plan for safe routes to school at the community level. There is one workshop remaining in Kane County.

CMAQ Program

CMAQ is expected to release a call for project proposals in December of 2010 for the [Congestion Mitigation and Air Quality Improvement \(CMAQ\) Program](#). CMAQ funds are used for transportation projects that reduce congestion and related air pollution. Examples of projects that may be funded are transit service improvements, traffic signal interconnects, bicycle/pedestrian projects and diesel engine retrofits. More information is expected to be released soon.

For municipalities that have CMAQ projects with work phases scheduled in 2010, a project update form must be submitted in October. One-time move requests for projects that are not obligated by 9/30/10 should be made when performing the update. Each October project sponsors are required to:

- Submit a progress update for each project through the [CMAQ website](#).
- Identify any project phases that did not meet planned schedule for obligation. Obligations must occur by September 30 of the year the phase is programmed.
- If obligation has not occurred a one-time change is allowed.
 - If the onetime change has already been used, the project will be considered for withdrawal.

Park and Recreational Facility Construction Grant Program

The Illinois Department of Natural Resources (IDNR) is accepting applications beginning Oct. 15 for the state's new Park and Recreational Facility Construction (PARC) Grant Program. The program will provide grants to eligible local governments for acquisition, development, construction, rehabilitation or other capital improvements to park and recreation facilities in Illinois. For the current Fiscal Year (FY) 2011, a total of \$25 million in grants are available through funding provided by the Illinois Jobs Now! capital program. The maximum grant award for qualifying projects for FY11 is \$2.5 million.

The PARC program will reimburse grant recipients up to 75 percent of approved project costs (up to 90 percent reimbursement will be available to local governments defined as disadvantaged). For more information, details on program eligibility and other program regulations, log on to www.dnr.illinois.gov/grants. Use the following website to access the Guidelines & Application Forms: www.dnr.state.il.us/ocd/FY11PARCmanual.pdf.

Other Upcoming Events (see www.cmap.illinois.gov/calendar.aspx for additional CMAP meetings)

- October 18 [CMAP Bike & Pedestrian Task Force](#)—1:00 p.m.
Chicago Metropolitan Agency for Planning, Suite 800, Willis Tower, Chicago, IL
- October 19 [The Safe Routes Online Application](#) (Webinar) —12:00 to 1:00 p.m.
- October 22 [Safe Routes to School \(SRTS\) National Course](#)
JB Nelson Elementary School, 304 William Wood Ln, Batavia, IL
- October 28-29 [Designing for Pedestrian Safety](#)
Chicago Metropolitan Agency for Planning, Suite 800, Willis Tower, Chicago, IL
- November 4 [Kane/Kendall Council of Mayors Full Council](#)
City of Batavia Council Chambers, 100 North Island Avenue, Batavia, IL

B. CMAP Report

Ylda Capriccioso provided the CMAP report. The CMAP Board and MPO Policy Committee approved the Go To 2040 Plan. More information on the plan can be found at: www.cmap.illinois.gov/2040/main.

The Councils successfully obligated the entire balance of \$480 million in ARRA funding.

CMAP was awarded a Sustainable Communities grant award from the U.S. Department of Housing and Urban Development's (HUD) Sustainable Communities Regional Planning Grant Program. The \$4.25 million will spur implementation of the Go To 2040 Plan by provided funding for the Local Technical Assistance (LTA) program, which will create new resources for technical assistance and result in a series of innovative, replicable projects in the Chicago region that support livability principles and build capacity in local communities.

Applications for the Truck Access Route Program (TARP) are due to IDOT by November 19th, Steve Dwyer (Steve.Dwyer@illinois.gov) should be contacted for additional information.

IV. Surface Transportation Program (STP)

A. IDOT STP/ARRA Update

Kevin Stallworth provided the IDOT STP Reports. Status sheets and handouts are available upon request.

B. Project Updates - No municipal project updates were provided.

C. STP Change Requests

1. Village of East Dundee - Van Buren Street STP Change Request

Joseph Heinz provided the group with information regarding the Van Buren Street cost increase. Mr. Heinz stated the project has undergone some changes in scope and some lighting enhancements have been requested. The special waste requirements associated with the new regulations through the Clean Construction or Demolition Debris (CCDD) has also added costs to the project.

Ms. Maieritsch made a motion to approve the Van Buren Street STP cost increase, the motion failed due to a lack of a second.

There was further discussion on the requirements of the added requirements associated with the CCDD and staff agreed to provide additional information to the Committee at the next meeting. Mr. Talmsa informed the group that there are a number of groups working together with the IEPA to address with issue.

D. Approval of FFY10-FFY15 STP Program

Motion to approve the fiscally constrained FFY10-FFY15 STP Program was made by President Berman, seconded by Mr. Evers and approved unanimously.

V. Other Business

A. STP Call for Projects Discussion

Mr. Sullivan announced to the group that staff was planning on issuing a call for projects for STP and LAPP projects soon. Applications and additional information would be provided at the Full Council meeting on November 4th.

B. 2011 Meeting Schedule

Handouts were provided for the Transportation Policy and Full Council meetings scheduled for 2011.

Brian Carlson introduced Marnie Hooghkirk as the new Area Programmer for Kane and Kendall Counties. Mrs. Hooghkirk provided updates and handouts were provided. IDOT will be hosting a public meeting for comments on the Highway Improvement Program on November 1st in DuPage County.

President Smith asked the group if there was any indication on when the remaining \$400 million would be released by the state to local municipalities.

Scott Marquardt announced the APWA will be providing a bus tour of the new Stearns Road Corridor on November 9th if anyone is interested in attending.

VI. Next Meeting

Chairman Speciale stated that the next Transportation Policy Committee meeting will be Thursday, January 13, 2011 at 1:00 p.m. STP funding updates will be due on Tuesday, January 4th.

VII. Adjournment

A motion to adjourn the meeting was made by President Berman and seconded by President Smith. The motion passed unanimously. The meeting adjourned at 2:00 p.m.

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STEVE COFFINBARGAR, Council Director
JAN WARD, Deputy Director
MIKE SULLIVAN, Regional Planning Liaison

Transportation Policy Committee July 15, 2010 Meeting Minutes

Members in attendance:

Tony Speciale, Chairman
Brad Sanderson
Dale Berman
Dan Dinges
Daryl Devick
David Lawry
George Keck
Greg Heiden
Jackie Dearborn
Mark Koenen
Mike Glock
Mike Pubentz
Noel Basquin
Patsy Smith
Richard Babica
Scott Marquardt

Director, Public Works
Village Engineer
Village President
Director, Public Works
Asst. Director, Public Works
Public Services Director
Ass. Village Engineer
Transportation Engineer
Civil Engineer
Director, Public Works
Director, Public Works
Director, Public Works
City Engineer
Village President
Director, Public Works
Village Engineer

Sugar Grove
EEI/Hampshire
North Aurora
Geneva
Aurora
Elgin
SEC Group/Oswego
Plainfield
Yorkville
St. Charles
North Aurora
Montgomery
Batavia
Campton Hills
West Dundee
Carpentersville

Others in attendance:

C. Goldstein
Carl Gutowski
Christi Vineyard
Dave Waden
Don Kopec
Donna Copeland Hill
Greg Chismark
Jan Ward
Jan Strasma
Jason Fluhr
Jeff Bucholc
Jim Testin
Kristen Bennett
Marilyn Solomon
Mike Sullivan
Mitch Bright
Pam Broviak
Preston Keefe
P.J. Fitzpatrick
Steve Coffinbargar

Citizen
Project Engineer
Citizen
Senior Planner
Senior Planner
Community Planner
Vice President
Deputy Director
Citizen
Project Manager
Project Engineer
Project Manager
Account Manager
Field Engineer
Planning Liaison
Sales Representative
City Engineer
Transportation Office Leader
Vice President
Council Director

Advocates Network
Ciorba Group
Oswego
Elgin
CMAP
NEILAAA
WBK Associates
KKCOM
Citizens Against Sprawlway
Baxter & Woodman
URS
REHCE
MetroStrategies
IDOT
KKCOM
Traffic Control Corp.
Geneva
Reynolds, Smith & Hills
WBK Associates
KKCOM

I. Call to Order

Chairman Tony Speciale called the meeting to order at 1:00 p.m. Introductions were made.

II. Approval of Minutes

A motion to approve the meeting minutes from March 18, 2010 was made and passed unanimously.

III. General Business

A. Director / Planning Liaison Update

Call for Projects

Illinois Transportation Enhancements Program (ITEP)

IDOT is now accepting applications for the 2010 [Illinois Transportation Enhancement Program](#) (ITEP). ITEP provides funding for community based projects that expand travel choices and enhance the transportation experience by improving the cultural, historic, aesthetic and environmental aspects of our transportation infrastructure. Project sponsors may receive up to 80 percent reimbursement for eligible project costs. The remaining 20 percent is the responsibility of the project sponsor. A project must qualify as one of the 12 eligible categories listed in the [ITEP Guidelines Manual](#) and it must relate to surface transportation to be eligible for funding. Applications must be submitted by Tuesday, August 31, 2010.

Safe Routes to School Grants

IDOT is accepting applications for the 2010 [Safe Routes to School](#) planning and application cycle. Illinois is expected to award at least \$7 million in SRTS monies throughout the state. The Illinois Safe Routes to School (SRTS) Program supports projects and programs that enable and encourage walking and bicycling to and from school. The program applies to schools serving grades Kindergarten through 8th grade.

In order to participate in the 2010 planning and application cycle, you will be required to submit, and receive approval for, a new or updated [School Travel Plan](#) for your community. School Travel Plans must be submitted by November 12 and funding applications must be submitted by December 15, 2010.

CMAQ project updates

For municipalities that have CMAQ projects with work phases scheduled in 2010, a project update form must be submitted in October. One-time move requests for projects that are not obligated by 9/30/10 should be made when performing the update. Each October project sponsors are required to:

- Submit a progress update for each project through the [CMAP website](#).
- Identify any project phases that did not meet planned schedule for obligation. Obligations must occur by September 30 of the year the phase is programmed.
- If obligation has not occurred a one-time change is allowed.
 - If the onetime change has already been used, the project will be considered for withdrawal.

Other Upcoming Events (see www.cmap.illinois.gov/calendar.aspx for additional CMAP meetings)

- | | |
|------------|--|
| July 21 | Go To 2040 Public Meeting —6:00 p.m.
Kane County Government Center, Geneva, IL |
| October 1 | STP Milestone Update Due from Sponsors |
| October 14 | Kane/Kendall Council of Mayors Transportation Policy Committee —1:00 p.m.
Kane County Government Center, Auditorium |

B. CMAP Report

Don Kopec provided the CMAP report. The Councils carried large unexpended balances in the past and have been able to spend down these balances in order to avoid a rescission of the funds. During the past fiscal year the Councils have spent almost \$40 million in STP and \$94 million in ARRA funds.

A CMAQ Call for Projects will be issued in early December, now is a good time for municipalities to begin thinking of eligible projects to submit for funding.

IV. Surface Transportation Program (STP)

A. IDOT STP/ARRA Update

Marilyn Solomon provided the IDOT STP Reports. Status sheets and handouts are available upon request.

Ms. Solomon explained that IDOT Field Engineers are now responsible for Phase I engineering and that all Phase II engineering is being handled by Chris Holt.

B. Project Updates

No municipal project updates were provided.

C. ARRA Funding Update

The municipalities were able to re-obligate approximate \$2 million in ARRA funds from low bids. All of these projects are moving forward and will meet the September 17 deadline.

D. Approval of FFY10-FFY15 STP Program

The updated STP Program was reviewed, due to new marks from CMAP the Kane/Kendall's mark has increased by approximately \$1 million a year. According to the latest STP updates the Council is still over-programmed in 2011 by about \$ 7 million. If projects stay on their current dates an advance funding request will need to be made for March or April of 2011.

Motion to approve the fiscally constrained FFY10-FFY15 STP Program was made and approved unanimously.

V. Other Business

A. Go To 2040 Draft Report

Mr. Kopec provided a presentation on the Draft Go To 2040 Plan. Handouts of the presentation and an executive summary of the Go To 2040 Plan were provided and are available upon request.

CMAP will be holding an open house on Wednesday, July 21st at the Kane County Government Center. The public comment period will end on August 6th and it is anticipated that the CMAP Board and MPO Policy Committee will approve the plan in October.

VI. Next Meeting

Chairman Speciale stated that the next Transportation Policy Committee meeting will be Thursday, October 14, 2010 at 1:00 p.m. STP funding updates will be due on Friday, October 1st.

VII. Adjournment

A motion to adjourn the meeting was made by Mr. Evers and seconded by Mr. Devick. The motion passed unanimously. The meeting adjourned at 1:40 p.m.

KANE/KENDALL COUNCIL OF MAYORS

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PRESIDENT LARRY KELLER, Council Vice-Chairman

THOMAS B. RICKERT, Executive Director
STEVE COFFINBARGAR, Council Director
JAN WARD, Deputy Director
MIKE SULLIVAN, Regional Planning Liaison

Transportation Policy Committee March 18, 2010 Meeting Minutes

Members in attendance:

Tony Speciale, Chairman
Brad Sanderson
Dan Dinges
Daryl Devick
George Keck
Jackie Dearborn
Joe Evers
Mark Koenen
Michael Glock
Noel Basquin
Richard Babica
Scott Marquardt

Director Public Works
Village Engineer
Director Public Works
Asst. Dir. Of Public Works
Assistant Village Engineer
Civil Engineer
City Engineer
Director Public Works
Director Public Works
City Engineer
Director Public Works
Village Engineer

*Sugar Grove
EEI/Hampshire
Geneva
Aurora
SEC Group/Oswego
Yorkville
Elgin
St. Charles
North Aurora
Batavia
West Dundee
Carpentersville*

Others in attendance:

Amy McSwane
Bob Dean
Brian Fairwood
Dale Marting
Ed Ritter
Greg Chismark
Heidi Files
Jan Ward
Jason Bauer
Jason Fluhr
Jeff Bucholz
Kelly Farley
Mike Sullivan
Mitch Bright
Pam Broviak
Preston Keefe
P.J. Fitzpatrick
Randy Jessen
Salvatore DiBernardo
Steve Coffinbargar
Sung Lee
Tom Gill
Tony Malone
Tom Rickert
Tom Talsma

Associate
Senior Planner
Associate
Manager of Operations
Village President
Vice President
Senior Transportation Planner
Deputy Director
Project Manager
Project Manager
Project Engineer
Engineer
Planning Liaison
Sales Representative
City Engineer
Transportation Office Leader
Vice President
Superintendent of Public Improvements
Vice President
Council Director
Associate
President
President
Executive Director
Vice President

*HLR Engineering
CMAP
Transystems
Pavia-Marting Co.
Carpentersville
WBK Associates
KDOT
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EEI
Baxter & Woodman Inc
URS
CMT
KKCOM
Traffic Control Corporation
Geneva
Reynolds, Smith & Hills, Inc.
WBK Associates
Plainfield
Ciorba Group
KKCOM
McDonough Associates, Inc.
Thomas Engineering Group
ESI Consultants
KKCOM
EEI*

I. Call to Order

Chairman Tony Speciale called the meeting to order at 1:00 p.m. Introductions were made.

II. Approval of Minutes

A motion to approve the meeting minutes from January 14, 2010 was made by Richard Babica, seconded by Mark Keonen and passed unanimously.

III. General Business

A. Director / Planning Liaison Update

Mike Sullivan provided an update on the Randall Road Route 529 Study. The Kane County Division of Transportation is conducting a study on how to improve access to and ridership on Pace Bus Route 529 along the Randall Road corridor from Illinois Route 38 to Sullivan Road. The plan will recommend transit supportive infrastructure, such as sidewalk locations, signage, platforms, shelters, and bus turnouts, and also will identify opportunities for improving access to commercial and employment locations through service enhancements along the route. Pace has been awarded an infrastructure grant for the Randall Road Corridor and the Route 529 study will help guide the investment decisions for the funding.

Heidi Files updated the Committee on the Transportation Component of Kane County's Long Range Plan. Handouts of the population projections and modeled average daily traffic (ADT) counts were provided and are available upon request. The next steps are to develop roadway alternatives and a more formal presentation will be given to the committee at a later date.

B. CMAP Report

Bob Dean from CMAP provided STP and ARRA expenditure reports (available upon request). On March 1st IDOT will take a 'snapshot' of all ARRA funds to ensure that the region and state have obligated all of the funds to the region.

Mr. Dean gave a presentation in regards to the GO TO 2040 Plan Major Transportation Capital Projects. GO TO 2040, due to be completed in October, is the region's long-range comprehensive plan. Over the last several years, CMAP has developed a Regional Vision, produced snapshot reports and strategy reports on regional trends and best practices, and most recently, released the Preferred Regional Scenario in January. The Preferred Regional Scenario describes the key policy directions that will be pursued in GO TO 2040. Beyond policy recommendations, the plan will also include a "fiscally constrained" list of "major transportation capital projects," as required by federal regulations. Since there is insufficient funding available to pursue all projects, prioritization is necessary. A document was provided that describes the process, explains how the level of funding available for major capital projects was determined, and presents the initial CMAP proposal for projects to be considered fiscally constrained.

Comments are being accepted on the proposed projects during March and April. CMAP's governing boards will be asked to release a draft of GO TO 2040 – which will include a recommended fiscally constrained list of major capital projects – in June, and additional opportunities for public comment will be available over the summer. Final adoption of GO TO 2040 is scheduled for October. More information on capital projects can be found at:

A single document containing descriptions of each project:

<http://www.cmap.illinois.gov/WorkArea/DownloadAsset.aspx?id=18975>

A matrix comparing the evaluation results of each project:

<http://www.cmap.illinois.gov/WorkArea/DownloadAsset.aspx?id=19013>

B. IDOT Report

There was no IDOT Report. Status Sheets and handouts were provided for IDOT Highway Improvement Program and are available upon request.

IV. Surface Transportation Program (STP)

A. IDOT STP/ARRA Update

There was no IDOT STP/ARRA update provided, all projects are on target.

B. Project Updates

No municipal project updates were provided.

C. ARRA Funding Update

IDOT is still expected to release information to guide communities through the de-obligation process. The process will consist of submitting new Job Request Forms for new projects, which has been completed for most of the Kane/Kendall projects. Further steps will include submitted revised BLR 5311 forms for previous projects and BLR

5310 forms for new projects. IDOT has indicated that communities will need to de-obligate to the low bid amount or the final construction amount if the project is closed out. Mike Sullivan will work with communities as additional information is provided.

D. STP Project Updates

1. City of Aurora Remaining ARRA Distribution Request

During the distribution of ARRA funds in March 2009 a number of communities agreed to receive additional STP funds in lieu of receiving ARRA funds. One of these projects was the City of Aurora's Indian Trail project. Daryl Devick presented a request to the Committee to use the remaining funding due to favorable bids from this project as follows:

- \$371,518 for Phase I & II Engineering for Eola Road – Montgomery Ave to Keating Dr
- \$400,000 for the Sullivan Road LAPP – Edgelawn Dr to Orchard Rd
- \$425,000 for the Indian Trail Road LAPP – Highland Ave to Randall Rd

Mike Sullivan clarified that no additional funding was being provided to the City of Aurora, this amount is keeping them 'whole' from the ARRA distribution. The Council's Methodology does not allow for the use of funds on Phase I Engineering but staff does not feel that a precedent is being set because of the circumstances surrounding the ARRA funding.

Joe Evers motioned and Scott Marquardt seconded approval of the City of Aurora ARRA Funding Distribution. Mr. Evers clarified the motion by adding that the Council is not establishing a precedent to fund Phase I Engineering for future projects. The motion passed unanimously.

2. City of Elgin STP Funding Increase Request

Mr. Evers presented the funding increase request for the City of Elgin Big Timber Road LAPP project.

Mr. Speciale asked if this increase was consistent with the Council's Methodology. Staff informed the Committee that the increase in STP funding was a 22 percent increase and the methodology requires increases over 20 percent to be paid by the project sponsor.

Mr. Evers motioned and Mr. Babica seconded approval of the City of Elgin STP funding increase. The motion passed unanimously.

3. Village of Carpentersville STP Funding Increase Request

Mr. Marquardt presented the funding increase request for the Village of Carpentersville Golfview/Hazard/Monroe project.

Staff reported that the funding request was well over the 20 percent cap in the methodology but the funding amount was still under the \$2.5 million cap.

Mr. Evers motioned and Mr. Devick seconded approval of the Village of Carpentersville STP funding increase. The motion passed unanimously.

E. Approval of FFY10-FFY14 STP Program

The motion to approve the FFY10-14 STP Program was made by Mr. Babica and seconded by Mr. Koenen. The motion passed unanimously.

V. Other Business

Scott Marquardt asked about the possibility of the legislature approving another round of stimulus funding. Mr. Dean reported that the recent rescissions were taken back by the legislature. This will allow the region to continue moving forward on CMAQ projects but there does not seem to be any movement on additional stimulus funding.

VI. Next Meeting

Chairman Speciale stated that the next Transportation Policy Committee meeting will be July 15, 2010 at 1:00 p.m. STP funding updates will be due on Friday, July 2nd.

VII. Adjournment

A motion to adjourn the meeting was made by Mr. Evers and seconded by Mr. Devick. The motion passed unanimously. The meeting adjourned at 1:40 p.m.

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JAN WARD, Deputy Director
MIKE SULLIVAN, Regional Planning Liaison

Transportation Policy Committee
January 14, 2010
Approved Meeting Minutes

Members in attendance:

Tony Speciale, Chairman
Brad Sanderson
Chuck Behm
Dale Berman
Dan Dinges
Daryl Devick
Dave Lawry
George Keck
Joe Wywrot
Mark Koenen
Mike Pubentz
Pam Broviak
Ray Keller
Richard Babica
Scott Marquardt
T.J. Moore

Director Public Works
Village Engineer
Director Public Works
Mayor
Director Public Works
Asst. Dir. Of Public Works
Director Public Works
Assistant Village Engineer
City Engineer
Director Public Works
Director Public Works
City Engineer
Village Administrator
Director Public Works
Village Engineer
Director Public Works

Sugar Grove
EEL/Hampshire
South Elgin
North Aurora
Geneva
Aurora
Elgin
SEC Group/Oswego
Yorkville
St. Charles
Montgomery
Geneva
Gilberts
West Dundee
Carpentersville
East Dundee

Others in attendance:

Brian Plum
Charles Cole
Greg Chismark
James Shaw
Jan Ward
Jason Bauer
Jason Fluhr
Jeff Bucholc
Joe Heinz
Kristen Bennett
Marilyn Solomon
Mike Sullivan
P.J. Fitzpatrick
Ron Naylor
Steve Coffinbargar
Teri Dixon
Todd Bright
Tom Gill

Regional Sales Manager
Senior Engineer
Vice President
Project Manager
Deputy Director
Project Manager
Project Manager
Project Engineer
Village Engineer
Account Manager
Field Engineer
Planning Liaison
Vice President
Senior Project Manager
Council Director
Senior Planner
Project Manager
President

Traffic Control Corporation
CMT
WBK Associates
ESI Consultants
KKCOM
EEI
Baxter & Woodman Inc
URS
GLH/East Dundee
Metro Strategies
IDOT
KKCOM
WBK Associates
EEI
KKCOM
CMAP
TranSystems
Thomas Engineering Group

I. Call to Order

Chairman Tony Speciale called the meeting to order at 1:03 p.m. Introductions were made.

II. Approval of Minutes

A motion to approve the meeting minutes from October 5, 2009 was made by Richard Babica, seconded by Scott Marquardt and passed unanimously.

III. General Business

A. Director / Planning Liaison Update

Mike Sullivan provided the update:

Transportation Component of the 2040 Long Range Plan

Kane County continues to move forward with the Transportation component of the 2040 Long Range Plan. Progress to date includes the development of the 2009 socio-economic data and 2040 socio-economic forecasts for the travel demand modeling process; and the calibration and validation of the travel demand model. Next steps include evaluating the existing system performance and running the model to forecast the 2040 travel demand. The County is expecting to bring modeling results and a preliminary list of roadway alternatives for the Council of Mayors to review and provide input in the near future.

Randall Road Route 529 Study

The Kane County Division of Transportation is conducting a study on how to improve access to and ridership on Pace Bus Route 529 along the Randall Road corridor from Illinois Route 38 to Sullivan Road. The plan will recommend transit supportive infrastructure, such as sidewalk locations, signage, platforms, shelters, and bus turnouts, and also will identify opportunities for improving access to commercial and employment locations through service enhancements along the route.

To better plan for the route, Kane County has launched a public opinion survey for the general public to provide input at www.route529study.com. The survey is available in English and Spanish.

Local Rail/Highway Grade Crossing Safety Program

The Illinois Department of Transportation has announced a call for projects for the Fiscal Year 2011 Local Rail/Highway Grade Crossing Safety Program. [Applications](#) are due by January 15, 2010. This program funds local safety improvements at rail/highway grade crossings.

A strong emphasis is placed on funding for signal and circuitry related projects as opposed to crossing surface or abandoned crossing type projects. Additional emphasis is being placed on passenger lines, lines with increased numbers of trains or vehicles, and at locations having a crash history.

LIB – KKCOTM Bicycle Planning Seminar

In January and February, the League of Illinois Bicyclists (LIB) is conducting a series of seminars to introduce the technical aspects and strategic issues of local bike planning. The Kane/Kendall Council of Mayors is hosting one such seminar on Friday, February 5, from 9:30 until noon at Messenger Public Library in North Aurora. Planning for bike-friendly communities is becoming more common in major cities, suburbs, and small towns across the United States. Everyday decisions by planners, engineers, and others affect how safe and convenient it is to bike for recreation or transportation. This seminar, a condensed version of a Summer 2009 four-week University of Illinois-Chicago urban planning course, will familiarize attendees with car/bike interactions, relevant national standards, best practices, planning tools, “political” issues and policy techniques, tips on funding sources, and implementation strategies.

The seminar is certified for 2.5 CM hours for AICP planners, and certificates will be available for engineers self-reporting PDH hours. Besides planners and engineers, target audiences include other local officials and bicycle advisory commission members. Registration is free for LIB members and \$25 for non-LIB members. Details and registration are at www.bikelib.org.

Other Upcoming Events (see www.cmap.illinois.gov/calendar.aspx for additional CMAP meetings)

- | | |
|------------|--|
| January 21 | 2010 Construction and Operations Coordination Meeting —9:a.m.
CMAP Offices, Willis Tower 233 S. Wacker Drive, Suite 800, Chicago IL 60606 |
| January 25 | Process, Pitfalls, and Profit: Effective Market Analysis Techniques —9:30 a.m. – 1:30 p.m.
ComEd Commercial Center, Oak Brook, IL 60523 |
| January 27 | Kane County Paratransit Coordinating Council —10:00 a.m.
Kane County Government Center, Auditorium |

- February 5 [Introduction to Bicycle Planning Seminar](#)
 Messenger Public Library, North Aurora, IL 60542
- February 14-20 [2010 Chicagoland Engineers Week and Future Cities](#)
 University Club of Chicago, 76. E Monroe, Chicago, IL 60605
- February 24-26 [ILCMA Winter Conference](#)
 Marriot Hotel and Convention Center, Normal, IL 61761
- March 5 STP Milestone Update Due from Sponsors
- March 18 [Kane/Kendall Council of Mayors Transportation Policy Committee](#)—1:00 p.m.
 Kane County Government Center, Auditorium

B. CMAP Report

Teri Dixon from CMAP introduced herself and provided STP and ARRA expenditure reports (available upon request). On March 1st IDOT will take a ‘snapshot’ of all ARRA funds to ensure that the region and state have obligated all of the funds to the region.

Ms. Dixon also reported that IDOT is still gathering information on how the region’s STP program will be affected by the recent rescissions. It is estimated that the amount being rescinded from the STP program for the region is \$15 million and the CMAP SAFETEA-LU Subcommittee will likely meet to discuss how this will be split between the region. From the CMAQ program there is currently \$315 million unobligated and \$83 million is being rescinded, the remaining fund balance is available for future rescissions. The process of addressing these CMAQ funds is ongoing.

CMAP has distributed a handout on the importance of the Comprehensive Regional Planning Fund, the handout is available upon request.

CMAP has partnered with the U.S. Census for the 2010 Census update, which will be mailed to households across the country. Census data can help determine the allocation of federal funds for community programs.

B. IDOT Report

There was no IDOT Report.

IV. Surface Transportation Program (STP)

A. IDOT STP/ARRA Update

Marilyn Solomon from IDOT distributed the Local Roads and Streets Status Sheet for Federal Aid Projects and provided an overview on the design approval schedule and letting dates. Handouts are available. Ms. Solomon reminded communities that they must have an approved Job Request Form before there project will appear on the Status Sheets.

B. Project Updates

No project updates were provided.

C. ARRA Funding Update

There are a number of American Recovery and Reinvestment Act (ARRA) projects that received bids below their engineer’s estimates. A summary of these projects is provided below.

Summary of ARRA Projects				
<i>Local Agency</i>	<i>Project Limits</i>	<i>IDOT 5310 Estimate</i>	<i>Award w/ E3</i>	<i>Remaining ARRA Distribution</i>
South Elgin	Sundown Rd - McLean to La Fox	\$976,000	\$645,256	\$330,744
Geneva	Kaneville Rd - State to Randall	\$1,064,509	\$770,195	\$294,314
Batavia	Wilson St - Randall to Raddant	\$1,101,111	\$829,070	\$272,041
Elgin	Summit S - Dundee to E. of Hiawatha	\$933,840	\$702,800	\$231,040
Montgomery	Douglas Rd - US 30 to Montgomery	\$800,773	\$576,168	\$224,605

Hampshire	State St - IL 72 to N. of Keyes	\$659,972	\$488,489	\$171,483
Campton Hills	McDonald Rd - Burlington to Kendall	\$391,000	\$267,817	\$123,183
St. Charles	Dean St - IL 64 to RR Crossing	\$313,727	\$299,373	\$14,354
Aurora	Farnsworth Ave - Reckinger to Molitor	\$637,000	\$627,783	\$9,217
Sugar Grove	Prairie St - US 30 / IL 47 to Gordon	\$769,552	\$762,349	\$7,203
Kane	Stearns Rd - Randall to E. of Dunham	\$1,100,000	\$1,100,000	\$0
Carpentersville	Washington and Main	\$160,000	\$166,662	\$0

At the October 5 Transportation Policy Committee a policy was approved allowing a municipality to expend their remaining ARRA fund distribution on a B-list project or equivalent as approved by the Council.

Remaining ARRA fund balances will be available to be de-obligated and re-programmed after the March 5, 2010 letting. IDOT is expected to release information to guide communities through the de-obligation process in the coming weeks. Communities will have discretion for the amount of funding that should be de-obligated for their project. They may use the low bid amount or keep some additional funds available in the case of cost overruns. Council staff is requesting a letter from communities with low bids detailing their commitment to de-obligating the ARRA funds and the project they will be pursuing, including the project limits, total project cost and commitment to meet the September 17, 2010 letting deadline.

If there are leftover funds with the initial project and the final construction amount comes in under the numbers on the revised agreement these funds cannot be recovered. In addition, there will not be another chance to redistribute the funds after the next deadline so communities should make an attempt to select projects that have some local match so a majority of the ARRA funds are still used if there are low bids again.

During the distribution of ARRA funds in March 2009 a number of communities agreed to receive additional STP funds in lieu of receiving ARRA funds. Three of these projects have been let in the past year and a summary of these projects are below.

Summary of STP Projects				
<i>Local Agency</i>	<i>Project Limits</i>	<i>Estimate</i>	<i>Award w/ E3</i>	<i>Remaining Distribution</i>
Aurora	Indian Trail Rd - Church to Farnsworth	\$3,517,600	\$2,321,082	\$1,196,518
Elgin	Big Timber Rd – Randall to McLean	\$970,600	\$785,743	\$185,550
Sugar Grove	Prairie St - US 30 / IL 47 to Gordon	\$138,701	-	\$138,701

Council staff is requesting a letter from these communities detailing how they would like to apply the remaining distribution of STP funds.

1. Village of South Elgin Spring Street ARRA Fund Request

Mike Sullivan reported that he is working with communities to identify projects to use leftover ARRA fund balances on and every community except the Village of South Elgin has identified a b-list project to move forward. Since the Village of South Elgin does not have a b-list project they have provided a letter identifying a project for the Council to consider.

Mike Pubentz motioned and Richard Babica seconded approval of the Village of South Elgin’s request to use remaining ARRA funds on the Spring Street LAPP project.

D. STP Project Updates

1. Village of East Dundee STP Funding Increase Request

T.J. Moore and Joe Heinz presented the funding increase request for the Village of East Dundee’s Van Buren Street project. The cost increase is based on updated project costs for additional roadway lighting.

Mr. Pubentz asked how the Village of East Dundee’s request will impact the Council’s Advanced Funding Timeline. Mr. Sullivan reported that advanced funding can be requested when all of a Council’s STP funds

are expended, which will be in early 2011 based on the newest project letting dates. Mr. Sullivan requested advanced funding information from other Councils and CMAP and found that there are currently no policies for advanced funding. Some councils have been using advanced funding for years and while they have to show negative balances in there fiscally constrained programs they continue to advanced fund when projects are ready. CMAP is encouraging the use of advanced funding due to the high unobligated balance that is in the region and the recent rescissions that have impacted the STP program. Mr. Speciale stated that it was beneficial to the Council if all the STP funds are expended or the budget is over-programmed due to the rescission.

Chuck Behm motioned and Mark Koenen seconded approval of the Village of East Dundee STP funding increase.

E. Approval of FFY10-FFY14 STP Program

The motion to approve the FFY10-14 STP Program was made by Mr. Pubentz and seconded by Mr. Koenen. The motion passed unanimously.

V. Other Business

Steve Coffinbargar informed the Committee that the City of Elgin has made a request to use their remaining ARRA funds on a project that was recently let with STP funds. Council staff will contact IDOT to ensure that this would be allowable under the ARRA guidelines. (IDOT Staff informed the Council that ARRA funds may only be used on new projects, Council staff will work with the City of Elgin to identify a project to expend their remaining ARRA funds.)

VI. Next Meeting

Chairman Speciale stated that the next Transportation Policy Committee meeting will be Thursday, March 18, 2010 at 1:00 p.m. STP funding updates will be due on Friday, March 5th.

VII. Adjournment

A motion to adjourn the meeting was made by President Berman and seconded by Mr. Pubentz. The motion passed unanimously. The meeting adjourned at 2:04 p.m.